



Internship Employer Evaluation

CTE Program _____

Supervisor _____

Student Name _____

Worksite: _____

Beginning Date: _____

Ending Date: _____

Professional work attitudes and leadership skills:

Each student participant will be evaluated on the following:

Ratings: 1 – Exceeds expectations, 2 – Meets Expectations, 3 – Below Expectations

Attitude Toward Work

- _____ Uses time effectively
- _____ Dresses appropriately for the job
- _____ Exhibits cleanliness, good hygiene
- _____ Demonstrates continual improvement in developing a work ethic

Quality of Work

- _____ Works independently
- _____ Uses care with equipment and materials
- _____ Performs quality work

Job Growth/Skill Improvement

- _____ Performs well under pressure
- _____ Shows continual improvement
- _____ Works independently
- _____ Understands and follows directions
- _____ Learns well; understands responsibility

Safety

- _____ Maintains good safety procedures
- _____ Understands company safety policies

Dependability

- _____ Is on time to work/remains until required hours are completed
- _____ Alerts supervisor if absent or late for work
- _____ Plans ahead to rearrange schedule

Relations With Others

- _____ Cooperates with supervisors
- _____ Works well within a team
- _____ Accepts suggestions, willing to change
- _____ Overall communications skills

Leadership

- _____ Communicates effectively in a variety of settings
- _____ Implements resources and technologies to achieve personal and group goals
- _____ Motivates individuals and groups to make positive contributions to work, family and the community
- _____ Models integrity

Worksite Supervisor's Signature: _____ Date _____

Worksite Learning Coordinator's Signature: _____ Date _____

Student's Signature: _____ Date _____